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CATALOG SUPPLEMENT PUBLISHED AND EFFECTIVE MARCH 1, 2024

This catalog supplement is part of the Arlington Career Institute school catalog.

The information contained in this catalog and supplement is true and correct to the best of my knowledge.

A handwritten signature in black ink that reads "Jon Vecchio". The signature is fluid and cursive, written over a horizontal line.

**JON VECCHIO, Director
ARLINGTON CAREER INSTITUTE**

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JON VECCHIO, Director
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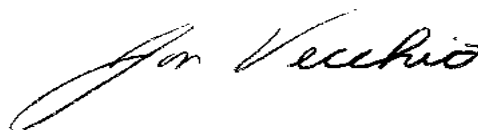
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COURT REPORTING STENO MACHINE PROGRAM TUITION AND FEES

Registration Fee	\$100
Tuition	\$22,800
Books	\$655
Steno Machine and Case CATalyst Software	\$2,365
Lab Fees/Realtime Coach Access	\$1,500
Total Cost of Program	\$27,420

NOTE: See ACI Catalog, page 8, for important information regarding the Court Reporting Steno Machine Program.

NOTE: Steno machine and textbook prices are subject to change by suppliers.

Optional fees for Texas court reporting certification can be found at www.txcourts.gov/jbcc/court-reporters-certification/exam/ and www.trca-online.com/.

Optional fees for national court reporting certification can be found at www.ncra.org/.

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COURT REPORTING VOICE WRITING PROGRAM TUITION AND FEES

Registration Fee	\$100
Tuition	\$16,236
Books	\$465
*Voice Writing Equipment, Software, and Hardware	\$4,100
Lab Fees	\$820
Total Cost of Program	\$21,721

*Voice Writing Equipment Includes:

Lenovo ThinkPad P15s G2 with i7/16GB/512SSD/W10P-64/3y
(includes custom setup and support)
Dragon Professional 16 Individual
Voice Writing Method, 8th Edition, by Bettye Keyes
Talk Tech Smart Mic (SR Pro-1)
Andrea USB Mic Adapter (MA)
Case CATalyst Software

* Prices and equipment subject to change

Optional fees for Texas court reporting certification can be found at
www.txcourts.gov/jbcc/court-reporters-certification/exam/ and www.trca-online.com/.

Optional fees for national verbatim reporting certification can be found at
www.nvra.org/.

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PARALEGAL/LEGAL ASSISTANT PROGRAM TUITION AND FEES

Registration Fee	\$100
Tuition	\$13,080
Books and E-books	\$925
Lab Fees	\$250
Total Cost of Program	\$14,355

ADMINISTRATIVE ASSISTANT PROGRAM TUITION AND FEES

Registration Fee	\$100
Tuition	\$8,456
Books	\$511
Lab Fees	\$250
Total Cost of Program	\$ 9,317

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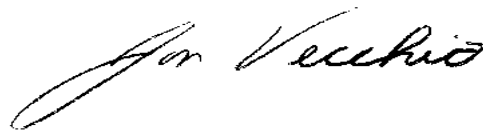
MEDICAL OFFICE SPECIALIST PROGRAM TUITION AND FEES

Registration Fee	\$100
Tuition	\$12,500
Books	\$1,809
Lab Fees	\$250
Total Cost of Program	\$14,659

MEDICAL ASSISTANT PROGRAM TUITION AND FEES

Registration Fee	\$100
Tuition	\$12,671
Books	\$1,158
Lab Fees	\$350
Total Cost of Program	\$14,279

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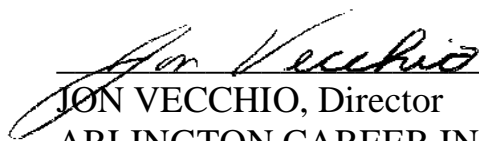
NURSING ASSISTANT PROGRAM TUITION AND FEES

Registration Fee	\$95
Tuition	\$837
Books	\$63
Total Cost of Program	\$995

VOCATIONAL NURSING PROGRAM TUITION AND FEES

Registration Fee	\$100
Tuition	\$18,600
Books	\$2,235
Lab Fees	\$500
Total Cost of Program	\$21,435

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MISCELLANEOUS FEES


Reentry Fee	\$100
ACI Transcript Fee	\$7
Replacement Diploma Fee	\$20
Texas High School Transcript	\$10
Out-of-State High School Transcript	\$15
GED – Texas	*Free
GED – Out of State	\$15
Texas College Transcript	\$15
Out-of-State College Transcript	\$20

*If available on Texas GED website. If not, the fee is \$10.

NOTE: Textbook prices are subject to change by suppliers. All textbooks and equipment subject to applicable state sales tax.

ACI reserves the right to change tuition. Students are charged for their tuition by the program, and there will be no change in the tuition amount provided the student remains in school. Should a student withdraw from school and return at a later date, the student would be charged the current tuition rate, which may be different from the original tuition amount, for the remainder of the program. All equipment and textbooks are subject to applicable sales tax.

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ACI EMERGENCY PREPAREDNESS PLAN

A copy of the ACI Emergency Preparedness Plan is located on the Arlington Career Institute's website.

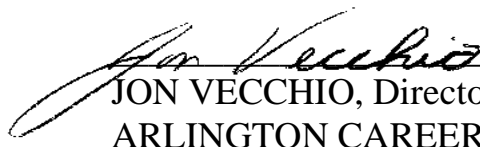
STUDENT COMPLAINT PROCEDURE ACCREDITING COMMISSION OF CAREER SCHOOLS AND COLLEGES

Schools accredited by the Accrediting Commission of Career Schools and Colleges must have a procedure and operational plan for handling student complaints. If a student does not feel that the school has adequately addressed a complaint or concern, the student may consider contacting the Accrediting Commission. All complaints reviewed by the Commission must be in written form and should grant permission for the Commission to forward a copy of the complaint to the school for a response. This can be accomplished by filing the ACCSC Complaint Form. The complainant(s) will be kept informed as to the status of the complaint as well as the final resolution by the Commission. Please direct all inquiries to:

Accrediting Commission of Career Schools & Colleges
2101 Wilson Boulevard, Suite 302
Arlington, VA 22201
(703) 247-4212
www.accsc.org / complaints@accsc.org

A copy of the ACCSC Complaint Form is available at the school and may be obtained by contacting complaints@accsc.org or at <https://www.accsc.org/Student-Corner/Complaints.aspx>.

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